

ORIENTATION ON TRIBAL VEHICLES

Types of Service for Vehicles:

Goal: *Preventative Maintenance is necessary to keep the vehicles running in tiptop condition so you can have reliable transportation for doing your job.*

NOTE:

Each vehicle has a *service sticker* placed on the *upper left* side of the windshield, which tells you the *date of next inspection*, on the driver side door is where the service sticker is placed for service completed date.

Vehicles receive type of Inspection/Service based on completed Maintenance/Service Request form brought in by the drivers.

A Service Inspection every 5.000 miles

See Sample #1

A Service means oil, change, replace oil filter and air filter, chassis lubrication, checking fluid levels such as in the master cylinder, clutch master, steering pump. Other areas checked for safety: vehicle body/glass & interior condition, oil leaks and wear, ball joints, upper & lower tie rod ends, inner & outer, idler arm & pitman arms, control bushing, front & rear shocks, u-joints, muffler pipe & tail pipe, struts, mounts, cooling system, belts & pulley. Tires are checked with a tire gauge that measures the thickness of the tire. 5/32 is okay and anything less than 5/32 will need replacement of tires,

*See List

B Service Inspection every 15.000 miles

See Sample #2

B Service means change spark plugs, PCV, spark wires, distributor cap, rotor, fuel filter if needed. Some vehicles model & year may call for replacements. For example, some 1999 vehicles and on up, these current vehicles don't change spark plugs, or wires, etc. with replacement of filter only. Any drivability problems will be looked into like engine service light comes on; lack of power etc.

*See List

C Service Inspection every 20.000 miles

See Sample #3

C Service means repack bearings, check the brake pads, rear shoes, inspect rotor, drums if need turning. Check the boot on the C/V joints, inner and outer, inspection of emergency brake cable and make overall safety inspection.

*See List.

UNSCHEDULED REPAIRS:

Fuel System
Charging System
Starting System
Cooling System
Engine Repair (A Minor) (B Major)
Automatic Manual Transmission
Clutch Repair
Rear/Front Axle Repairs
Front End Alignment
Air Conditioner Repairs

Front/Rear springs and Frame Repairs.

Electrical Systems

OTHER

Drivers need to complete Inspection Form on a daily basis.
Remind your passengers to keep the vehicles Clean, take their trash before getting off the vehicle.